Welcome to

riddells creek primary school

2017
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To our new families, I would like to offer a very warm welcome and thank you for enrolling your children at Riddells Creek Primary School. You have made the right step towards a successful education for your child. I extend an invitation for you to become active members of the Riddells Creek Primary School community.

To existing families, thank you for your continued support of our school. Thank you for your commitment to the belief that the learning partnership between students, teachers and parents are the key to your children achieving their full potential.

Riddells Creek Primary School strives to provide personalised learning experiences that develop each student’s skills, knowledge and character. There is a strong focus on whole school improvement driven by rigour, consistency and teamwork. The key values are confidence, commitment, persistence, cooperation and respect. Student relationships and social skills are enhanced by the “You Can Do It!” and Kidsmatter Programs as well as the use of a restorative framework in dealing with conflict.

Emphasis is placed on Literacy, Numeracy, Science and History, but we also provide a broad spectrum across the curriculum encompassing Japanese, Art, Music, Sport, Physical Education and Technology. We offer a wide range of enrichment programs including instrumental music, chess, student leadership, reading and language support, maths support, choir, Active After School Programs, visiting artists and gardening club and an Out of School Hours Care Program, before and after school. Transition into the school, across the school and into secondary school is a major focus.

The vision and goals of our school are supported by a caring, secure environment, a strong student welfare policy, and a strong sense of purpose.

Riddells Creek PS has a long tradition of parent participation in school activities. We, as teachers, will be sharing with you the responsibility for your child's continuing education and development, and invite you to become involved in many aspects of school life. Please regard your child's teacher as a friend, a person in whom you may place confidence to advise and assist you throughout your child's time at Riddells Creek PS. We hope to be able to form a strong partnership built on respect and trust that ensures the best possible education for your child.

This booklet introduces you to the many features of our school, its staff, curriculum, special programs, uniforms, parent involvement, together with school routines and term dates for 2017.

Please make use of the information provided and enjoy the learning partnership with your child at Riddells Creek Primary School.

Should you have any further enquiries about the school, you are welcome to contact me.

The first day for all students 2017 is Wednesday 1st February.
step up and step out for success

INTRODUCTION

Administration Staff
Principal: Kim Ryan
Assistant Principal: Amelia Desormeaux
Office Staff: Cathy Calder, Edwina Williams and Flo Wallace.

Teaching & Education Support Staff 2017
Tillie Avery, Alysha Bourne, Jake Bovill, Leanne Cordy, Thomas Craven, Amelia Desormeaux, Patrice Dullard, Erica Elliott, James Fedoruk, Nick Gibson, David Hughes, Matthew Knight, Brigid Krohn, Carmel Lakey, Amanda Murray, Stacey Scott, Gayle Ryan, Tarryn Rymer, Sandra Stewart, Erika Surdy, Michelle Trelor, Leanne Vandermeer, Kristin Vavallo, Michelle Webb, Flo Wallace, Nicole Macartney, Deb Mitrevics and Mary Anne Doria.

Out of School Hours Care (OSHC)
Helen Halliwell, Barb Wersching, and Flo Wallace (admin).

Cleaning
Deb Mitrevics

School Council
The School Council is the governing body of the school. The main objective is to act in accordance with the Education and Training Reform Act 2006 and to enhance the educational opportunities of the students of the school.

It is an elected body of parents and Department of Education employees (eg, teachers). RCPS looks for enthusiastic parents who want to help improve learning outcomes for students. Elections are held early in the school year and must be completed by the end of March. All parents of students enrolled at RCPS are eligible to vote.

The tasks of our School Council are to:
- determine the education policy of the school within Ministerial guidelines. Copies of all policies are available for parents at the front office or by contacting the school.
- draw up an annual financial budget and monitor expenditure;
- keep buildings and grounds in good repair;
- recommend asset improvements and extensions;
- provide cleaning and sanitation;
- stimulate parent and community interest in the school;
- report Council’s activities.

Current Members:
- President - Anthony Vavallo
- Vice President – Ian Macdonald
- Treasurer - Angela Dempsey
- Secretary - Amelia Desormeaux
- Parent Members: Jude Ellis, Lachlan Milne, Matt Griffin, Steph Schade, Renae Warr, Paula Wood, Kristin Barton and Jason Koch.
- Department of Education and Early Childhood Development Members: Kim Ryan, Amelia Desormeaux, Sandra Stewart and Alysha Bourne.

The School Council meets twice per term, in the 3rd and 8th week on a Thursday evening. Dates and times will be published in the weekly newsletter.
Prior To Starting School

Children can be encouraged to help themselves become more independent by being taught to:

- Care for their property
- Dress and undress themselves
- Tie their own shoelaces (if possible) or have shoes with buckles or velcro
- Help with simple tasks
- Put away toys and tools
- Employ good eating habits
- Manage themselves in the toilet
- Wash themselves
- Listen carefully - look at the person who is speaking.
- Follow simple instructions
- Obey promptly
- Speak politely
- Care for their own and school property
- Use a handkerchief or tissue
- Open and close school bag, lunch boxes, drink bottle and be able to undo plastic lunch wrap.

Adjusting To School Life

Starting school is an enormously challenging and often exhausting experience for small children. Ensure that regular and suitable sleeping habits are kept. A quiet time after returning home from school often helps.

- Encourage your child to look forward to this great event.
- Talk to your child about making friends, playing games, singing and making things.
- Talk positively about the school and never use school or school teachers as a threat. Teachers love kids!
- Provide clothes that are easy to manage.
- Label possessions that your child will take to school: hats, jumpers, raincoats, lunch bottles, gumboots, shoes, etc.
- Have a recognisable tag/label on their school bag so they can easily know which one is theirs.
- Organise the mornings so that your child arrives at school before 9:00am.
- Encourage your child by admiring work brought home. Give paintings pride of place for a few days.
- Increase your child's interest in books by reading/listening to stories before bed each night. It is largely what happens at home, which determines how keenly a child will take to reading at school.
- Carefully control the amount and type of television your child watches and sit with them during shows to discuss puzzling things.
- Train your children in road safety, the route to and from school and the correct use of the school crossing.
- Familiarise your child with public toilets - and establish confidence in using cubicles and urinals.
- Encourage your child to practice removing jumpers and coats and doing up buttons and shoe laces.
- Be sure that your child knows safety procedures and the dangers of accepting rides from strangers.
- Walk to school with your child over the vacation and play in the grounds. They will feel familiar and know how to reach home.

Entry Assessment

All Prep children starting school at Riddells Creek Primary School will undertake an initial online assessment to assist in planning the most appropriate educational program.

The initial assessment will consist of a maths interview, a language assessment and an introductory reading skills assessment.

The teachers use this information, together with classroom observation and information provided by parents and the kindergarten director (if applicable), to plan the most appropriate learning experiences for your child.

First Day

On the first day your child will require a school uniform, including a school reversible hat (provided at no cost by the school), a school bag, play lunch, lunch and a drink of water in a pop top bottle.

- Be organised, so there's no panic about finding socks, shoes, lunches, etc. at the last minute.
- Try not to change the normal morning routine too much; for example breakfast as usual. It's best to get children used to waking up early enough to prepare for school well before the first day arrives.
- Try to remain calm yourself so your fears (if any) do not affect the child's mood. If you show you have faith in your child's ability to cope, they will be more confident themselves.
- Arrive a few minutes before your allocated time but not too early though as a long wait for class to begin may add to any strain or tension already existing. It is natural for children to experience some fears about school.
- Try not to be upset if there are tears; the child probably isn't as upset as you, or as upset as he/she might sound. Even the most confident and well prepared child can cry; after all, it's a very new situation.

Children will need to be collected from their Home Room at 3.30pm.

Wednesday is our 'rest' day during February and prep children are not required as this is generally a long, hot month for them.

Prep students will have a designated hour to attend on one of these Wednesdays for some basic Literacy and Math assessments.

First Day Staggered Start

So that we don't have everyone arriving at once, we will be having a staggered start on the first day of term, Wednesday 1st February. Children will be asked to arrive in small groups at 10 minute intervals. This will allow time for photographs and some one on one time with the teacher and a gentle settling in to a chosen activity.

Please note the time that you are are required on the first day. The time will be given to you in your letter which is sent in the holidays from your teacher.

At The End Of The ‘First’ Day

Be there! Or at least make sure some other trusted adult or older brother or sister is there to escort them home.

Expect your child to be tired, and perhaps uncommunicative. Too often parents barrage children with questions about how they went, what happened; did they enjoy it? They may be in no mood to be quizzed. Show an interest, be supportive, make sure they get plenty of sleep; they'll tell you in their own time how they're feeling and what they've been doing. Asking what was the best thing about your day and why, is a possible opener to promote discussion.

Assume an attitude that the next day will be the same routine; it's not just a one day experience and life has changed forever.

In following weeks, look for signs of tiredness and nervous distress. Some children will think after a few weeks or months that they're sick of school and it's time to stay at home again. Tiredness is common and may show up in symptoms such as crying, reversion to 'baby talk', clinging, poor eating and sleeping.
patterns, headaches, etc. If such problems persist, follow the slogan ‘See your family doctor’. Or rather, ‘your family teacher’. The teacher is now a partner with you as parents in the child’s upbringing and learning development. Never forget that. Teachers are helping you in your task of raising children to become competent, independent adults and you have every right to be consulted, to be listened to, to be treated as the person most involved in the outcomes for your child. Our school welcomes close communication with the parents, so don’t hesitate to initiate this yourself.

Remember, if your child arrives late, ie, after 9.00am, they can be unsettled. They need to be on time so that good habits are fostered. If you are late please sign children in at the office and take the late pass to the classroom teacher.

Some Things To Bring

On the first day of school your child will need to bring along:

- Named Art Smock (preferably with long sleeves and elastic at the neck and wrists)
- Named Library Bag
- Pop Top Water Bottle for table - No juice or cordial please
- Piece of fruit for fruit time
- Healthy snack (for recess) and lunch (each day)
- A change of clothes in case of accidents, especially underwear.

As all stationery and consumable materials are provided through the school there is no need to provide these. Prep children should also have a change of clothes in a named bag.

Calendar Of Events

As the diary changes and is updated regularly please refer to either the:

- newsletter which is emailed out every Thursday
- the website www.riddellscreekps.vic.edu.au

Pupil Free Days

RCPS has four pupil-free days per year for staff professional development, school planning and administration, curriculum development, student assessment and reporting. The School Council approved curriculum days are 31 January, 13 June, 21 August and Term 4’s to be advised.

Daily Timetable

Warning Music is played at 8.50am  -  Class Bell 9am
Morning Recess 10.40am to 11.10am
Eat Lunch Inside 12.50pm  -  Play Outside 1pm to 1.50pm
School Ends 3.30pm

Starting Times

There is a teacher on yard duty from 8.45am until the bell goes at 9:00am sharp. It is recommended that students are at school by 8.50am to give plenty of time to get organised before the bell goes. Please remember if children are dropped off early they should be booked into before school care. Doors are unlocked at 8.30am when students can put their bags inside then go out again to play until the music commences at 8.50am. This will be the signal to come inside and get organised for the day. The bell will still ring at 9.00am for the start of classes. Any child who arrives after the bell must go to the office for a late pass.

Children in Prep to 6 will start school Wednesday 1st February 2017 from 9.00am until 3.30pm.

Finishing Times

Delivering and Collecting Your Children, Safely and Legally

Please have a look at the map below and note the areas where parking and dropping off is and is not allowed. Students are NOT to walk through the staff car park.

- Parking is OK on either side of the service road and then walking across the crossing is okay. This is a good area for cars with trailers.
- Parking is OK in the angle car parking along the ONE WAY service road near the Performance Centre.
- Parking is OK (angle parking) in ‘Memorial Drive’. Please travel slowly.
- Drop Off & Pick Up Zone Only. Cars are to pull up to the front of the zone whenever possible to drop off or pick up students.
- NO parking on grassy areas in the service road near the Performance Centre or in front of the entrance to the staff carpark. NO standing/parking in this zone. It's illegal under council local law and unsafe for the children here.
- Reserved for Disabled Parking ONLY.

NO parking in staff car park or overflow staff area. This is for staff and deliveries ONLY.

Front Office

Memorial Drive

Performance Centre

One Way

2 Way

Sutton St

Main Road

Service road

Service road

P

P

P

P

P

Reserved for Disabled Parking ONLY.

Delivering and Collecting Your Children, Safely and Legally

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- Reserved for Disabled Parking ONLY.

NO parking in staff car park or overflow staff area. This is for staff and deliveries ONLY.
School finishes at 3.30pm each day. During February Preps will not attend on Wednesdays. From Monday, 28th February onwards Preps will attend school five days a week.

Please let us know beforehand if you have arranged for someone else to collect your child.

Be aware that the last day of each term is usually 2.30pm finish. Students may leave at the beginning of lunch if collected by parents and arrangements made in classroom teachers. Notification of this time will be announced in the newsletter.

**Travelling To And From School**

Walking or riding to school is a great way to get a healthy start to the day. It is also a good opportunity to teach your child about traffic safety.

In some locations, students who live more than 4.8 kilometres from the nearest government school may be eligible for transport support (Conveyance Allowance). Please contact the office to find out further information.

Children riding bikes or scooters to and from school must obey the road and school rules. **THEY MUST ALL WEAR A HELMET AND NOT RIDE ON THE CROSSING OR IN THE SCHOOL GROUNDS. A bike rack is outside the front office and all bikes and scooters must be kept there for the duration of the school day.**

Scooters, skateboards and rollerblades are called ‘wheeled recreational devices’ in the Road Safety Road Rules 2009. People who use these devices are defined as pedestrians under the rules. Most of the rules that apply to pedestrians also apply to people who use these wheels to get around.

**People riding scooters must wear an approved safety helmet unless they are carrying an exemption certificate from VicRoads. They must also be fitted with a working brake and a bell or other warning device.**

**Riders may get an on-the-spot fine of 1.25 penalty unit if they do not wear a helmet. The monetary fine is $146.**

**Uniform**

All students are expected to attend school in uniform. A uniform dress code reinforces in students a pride in their own appearance, instills recognition of themselves as an integral part of the school community, and assists in developing pride in representing their school. Issues of equality, health, safety and expense are also factors that contribute to the establishment of the Dress Code.

1. The Dress Code applies during school hours, while travelling to and from school, and when students are on school excursion.
2. The Dress Code was effective from the beginning of the 2012 school year.
3. Footwear such as clogs, thongs, scuffs, high heels, party type shoes, high top boots (all brands), skate shoes (all brands), Converse all stars (Standard and high tops) and billie (happy) shoes (faced or unlaced) etc are unsafe and unsuitable for school activities. Suitable footwear will be runners with appropriate support or lace up shoes or ankle boots that are PREDOMINANTLY BLACK. Fluorescent colours are not suitable.
4. Jewellery can cause unnecessary injury during play and Physical Education lessons and is not recommended for school for safety reason. Earrings should be limited to studs and sleepers. The wearing of necklaces is seen as a major risk to safety conditions and therefore not to be worn.
5. The only headwear that is acceptable are Sunsmart hats consistent with our Sunsmart Policy and with the school logo. All students have reversible bucket hats with their house colours on the inside. During winter a bottle green beanie with logo from Beleza Uniform Shop, in Gisborne.
6. Students will be actively discouraged from wearing extreme hair colours, apart from special days. Where there is a breach of this, students will be asked to address the matter, parents will be contacted and their support requested.
7. The student Dress Code, including details of uniform items and places of purchase, will be published in the newsletter at the start of each year.
8. Families experiencing economic hardship can make arrangements with the Principal.
9. Parents seeking exemption to the Dress Code due to religious beliefs, ethnic or cultural background, student disability or health conditions must apply in writing to the Principal or School Council.
10. Should there be occasions when children are unable to wear their uniform, a note from home should accompany the child.
11. Parents will be notified of breaches to School Uniform (Dress code) Policy in writing and an explanation/ note will be required from the parent.
12. All clothing must be of reasonable and clean condition. Torn or ripped clothing must be mended, patched or replaced as appropriate. Tracksuit pants with coloured detail or logos are not permitted. Black leggings and netball skirts are not part of the school uniform.

**Winter Uniform**

**Boys:** Bottle green tracksuit (cuffed or bootleg) or grey pants and bottle green polar fleece windcheater and/or bomber jacket with school logo, bottle green or white shirt (polo or buttoned shirt), bottle green beanie with logo, grey or white socks, black shoes or suitable runners.

**Girls:** Bottle green tracksuit (cuffed or bootleg) pants or green check tunic/skirt/pinafore, green polar fleece windcheater and/or bomber jacket with school logo, bottle green or white shirt (polo or buttoned shirt), bottle green beanie with logo, grey or white socks or green tights, black shoes or suitable runners.

**Summer Uniform**

**Boys:** Grey or bottle green shorts, bottle green polar fleece windcheater and/or bomber jacket with school logo, bottle green or white shirt (polo or buttoned shirt), grey or white socks, sun smart school hat with logo, black shoes or suitable runners.

**Girls:** Bottle green and white checked dress, bottle green skirts or shorts, bottle green or white polo shirts, bottle green polar fleece windcheater and/or bomber jacket with school logo, grey or white socks, black shoes, or suitable runners, sun smart school hat with logo.

This policy will be reviewed as part of the school’s review cycle.
Beleza Uniform Shop

The Riddells Creek Primary School uniforms can be purchased at the Beleza School Uniform shop, located at 42C Aitken Street, Gisborne 3437. Phone: 03 5428 1285. Hours of operation are: Monday - Friday: 9am to 5pm, Saturday: 10am to 1pm. Visit: www.beleza.com.au.

House Hats

All students are provided with a reversible bucket hat in the colour of their house team - either red, blue, green or yellow. Replacement hats are available at the front office for $14.00.

Lost Property

We accumulate large quantities of lost property (named and un-named), most of which is never claimed. All items of clothing should be clearly labelled.

If you have misplaced an item please feel free to take an unnamed piece of clothing from either of the Lost Property Racks located in the Melaleuca and Banksia Units.

Crossing Supervision

A Macedon Ranges Council employed Crossing Supervisor monitors the crossing between the following times 8.15am to 9.10am and 3.15pm to 4pm.

Absence

If your child is absent a written note is required by the school, or send through an email to riddells.creek.ps@edumail.vic.gov.au noting your child's class and reason for absence.

Late Arrivals / Early Leavers

If you arrive at school with your child after 9am, you need to sign a Late Slip in the office, then walk your child to class and hand the slip to the classroom teacher. This is so we can monitor attendance and movement of children. Parents of students who arrive after the bell by bike or on foot will be contacted to ensure that they are aware of this lateness.

Children leaving school early because they are unwell or have appointments must be signed out by a parent at the office. If your child is returning to school on the same day, you must fill out a late slip at the office and hand it to your child's teacher when you return from your appointment.

IN THE CLASSROOM

Step Up And Step Out For Success!

Riddells Creek Primary School provides the opportunities for individual growth in a supportive atmosphere that promotes confidence, enthusiasm, and success.

Our program and approaches develop personal and academic success, the growth of each child's unique abilities and interests, the growth of enthusiasm in their endeavours, the growth of confidence in their abilities, the growth of self-discipline and the development of the skill to operate as a successful, contributing member of society.

Students will complete their primary education at Riddells Creek Primary School with the skills, attitudes, and enthusiasm to meet success in secondary school and beyond.

The extensive, balanced curriculum covers the four main strands or areas of:

- knowledge and understanding from the key subjects of the Victorian Curriculum.
- physical, personal and social skills such as being active and healthy, developing self confidence, managing personal
- learning and working with others
- other essential skills that apply across curriculum areas such as thinking, design, problem solving, communicating, and using information and communications technology.

These areas are all important to the development of a well-rounded and confident young person.

The breadth of curriculum responds to the various needs of students and their stage of development while retaining an emphasis on developing the basic skills of English and Mathematics.

The experienced classroom teachers implement integrated approaches and open-ended activities that effectively cater for the differing needs and abilities of students. Stimulating activities within a supportive, encouraging environment ensures the learning of basic concepts, enrichment, and extension.

Enrichment for all is provided by appropriate excursions, visiting artists, cross age programs and a camping program.

Class Structure

There are two learning communities operating at Riddells Creek Primary School: a prep to year 2 community (Banksia) and a year 3 to 6 community (Melaleuca).

Within these communities children are organised into various groupings. There are times when children have the opportunity to work in multi-age groups depending on their needs and the purpose of the lesson or activity.

Multi-age groupings allow the teacher to provide:

- Opportunities for social interaction between the different age groups
- A spirit of mutual assistance and acceptance between students
- For each child to work at different times in different ways for different purposes.
- Opportunities for extension of students beyond traditional year expectations
- Students are also allocated a house colour for sport days. In 2016 students will also participate in multi-age house meetings on a regular basis.
Computers: Information & Communications Technology
RCPS aims to provide ICT information, communication and technology across the school in all subject areas. Students sign an 'Acceptable Use' agreement at the beginning of the year which outlines correct use of the computers.

Library
Children are actively encouraged to read and borrow books. Each class may have an allotted weekly library time. Books are housed in both Banksia and Melaleuca.

Literacy Intervention
Leanne Cordy works with several literacy intervention groups across the school. Students are referred by their class teacher and through a range of assessment data. Each small group has three lessons a week, which focus on teaching the essential strategies and skills the students need.

Physical Education/Sport
There are opportunities for students in Grade 3 to 6 to participate in a range of activities including swimming, athletics, soccer, netball, cross-country, orienteering, tennis, netball and basketball (Hootime). Selected students can go on to participate at district, zone, regional and state level. Prep students participate in a weekly PMP Program and all classes have a specialist PE period.

Reading Recovery
Reading Recovery operates for Grade 1 children only. It is a one on one program that includes reading, writing and spelling. This program is extremely valuable as part of our curriculum as it supports students in need of literacy intervention. The program is run by a Reading Recovery trained teacher. The school allocates $6,000 funding per student for this program to run. Parent follow up is vital. Reading in a quiet, positive environment each night at home assists with your child's success. There are only a small number of students who can access the program in Year 1. Identified students are tested at the beginning of the year and placed onto the program. A second intake begins in Semester 2. The program usually runs for 17–20 weeks.

Swimming Program
The children at all grade levels are involved in an intensive swimming program run by qualified swimming instructors. The program runs for 8-10 sessions over a two-week period. The program will be held at Gisborne Aquatic Centre during term four for all students. Parents please be aware that children require a swimming cap and goggles to participate in these swimming lessons. Swimming is part of our PE curriculum and exemptions will only be granted for medical reasons. Please see the Principal if there are financial issues that make participation difficult.

Specialist Programs
A team of specialist staff provides Creative Arts - including Art and Design, Music, Japanese, Cultural Studies, PE and Reading Recovery to support and enrich the classroom programs. The specialist programs are ‘hands-on’ and strongly connected to learning in the classroom. The focus is to foster creativity and imagination, learn skills and solve problems.

Transition Programs
RCPS offers a transition-to-school program in the year before starting school. This program includes in-school time of a couple of hours, once a week for 4 weeks, to help you and your child get a better understanding of what school will be like. It also allows families to start getting to know school staff, other families and children.

School leaders are given the opportunity to meet and spend time with teachers within the learning communities for the following year. This helps students feel more comfortable and confident with the year to year movement of classes.

Instrumental Music Tuition
A team of private instrumental music tutors are also available for lessons. These include guitar, violin, drums and keyboard/piano. Accounts are issued independently by the instrumental teacher. Additional information is available from the school.

STUDENT ACTIVITIES

Camps, Excursions And Visiting Artists
Excursions and visiting artists are planned to enrich the educational programs of the children. Generally there are two major excursions per year and a visiting event each term.

The children are also involved in local excursions within the township to provide first hand experiences to support their learning.

Parents are notified a medical form is required for all excursions beyond the local community. The excursions are planned in advance and parents are advised of details and costs. We try to provide value for money, so that all children can participate in these educational activities.

If there are any difficulties in meeting the costs of an excursion or event, contact the office.

All buses used are fully seat belted for the safety of students.

Major camps are held on alternate years, ie 2018, 2020 etc. Details are provided by each unit coordinator when there is a camp. There will not be a major camp in 2017.

School Leaders & House Captains
Grade 6 students have the opportunity to be nominated for positions of responsibility within the school. There is a selection process which includes written application, interview and speaking to house and school groups.

Assembly
RCPS whole school assembly is at 3pm every Friday in the Performance Centre. Everyone is welcome. Each class is rostered on to run the assembly.

Peer Mediators
All Grade 6 students are trained as Peer Mediators. Their role is to assist younger students to sort out any disagreements in the yard. They clearly understand when an issue needs to be directed to the yard duty teacher. Each Peer Mediator is identified by their bright orange hat.
WELLBEING

Buddy Program
RCPS has a ‘buddy system’ which involves older students caring for a Prep ‘buddy’. This ensures a stimulating and welcoming experience from the very beginning of school. The benefits are two-fold. As the older children learn to take on responsibility, the younger children know that they have a fellow student they can confidently turn to for support.

Students With Disabilities
RCPS is committed to the delivery of an inclusive education system that ensures all children have access to a quality education that meets their individual needs. Eligible children enrolling with disabilities at RCPS receive additional support from the Government to meet their individual needs.

Student Support Services
RCPS has student wellbeing staff to support students with additional learning and wellbeing needs. These include:
- Guidance officers/psychologists
- Social workers
- Visiting teachers (for visually, hearing and physically impaired students)
- Speech pathologists
- This is co-ordinated by Amelia Desormeaux

Student Behaviour
RCPS has a duty of care to provide a safe, secure and supportive environment for all of its students. It also develops strategies to promote care, tolerance, courtesy and mutual respect. RCPS also has personal development programs to equip children with positive attitudes and values, such as self-confidence, persistence, organisation, ‘getting along with others’ and resilience. These attitudes and values are the foundation for academic achievement, sound interpersonal relationships and the overall healthy psychological living, as well as ensuring the successful transition from school to adult life.

Anti-Bullying/Student Engagement Policy
The school has policies and guidelines in place which implement effective whole-school approaches to the prevention and management of bullying. These policies are available upon request. Discovering that your child is being bullied or that your child is bullying others is very stressful and upsetting. RCPS recommends that parents, students and the school work together to solve the problem by establishing a plan for dealing with the current situation and future bullying incidents. Please refer to the well-being blog for policy documents. Each year we conduct a ‘bully ballot’ to identify victims, perpetrators and a plan for dealing with the current situation and future bullying incidents. Please refer to the well-being blog for policy documents.

Cyber Bullying
Cyber bullying is a serious concern and bullying behaviour is unacceptable; it has a huge impact on those being bullied. Cyber bullying is also a criminal offence. Please inform us if you know that your child is being cyber bullied or is aware that another student is being cyber bullied. Our school is required to:
- Put in place whole-school strategies and initiatives as outlined in the Department’s anti-bullying policy Safe Schools are Effective Schools.
- Update and implement a Student Code of Conduct that identifies goals and standards for student behaviour, see Student Code of Conduct section.
- Involve students, staff and parents in updating the Student Code of Conduct.
- Work in partnership with parents to reduce and manage bullying. Use the Working with the Web Guide which has been developed to support schools in developing and maintaining websites that meet current government guidelines and standards.

WELLBEING

Lunches
Children should be provided with a substantial, nutritional recess snack. Recess snack is wrapped separately from lunch. We endeavour to lessen our carbon footprint and we suggest less plastics, ie, glad wrap to be used for lunches. Please ensure that containers are clearly named and that your child is able to open and fasten container tops and undo wrapping. Packed lunches from home are encouraged for the first month in Prep.

It is important for the children’s health and to ensure they are alert and ready to learn, that they have a range of nutritional foods and limited food that is high in saturated fats and/or sugar.

RCPS is committed to promoting the consumption of fresh fruits and each Friday Banskia students receive free, fresh fruit. It aims to boost fruit and vegetable consumption in young children and help establish a lifetime habit of healthier eating. You must let the Principal and your child’s teacher know if your child is allergic to certain foods.

Some lunch box suggestions:
- piece of fruit whole or cut up
- cheese/carrot/fruit stick
- dried fruit
- yoghurt
- muesli bar
- containers of cut fruit
- dry biscuits
- salad
- nourishing sandwiches/rolls
- water

Lunch Orders
All lunch orders are sourced from the Riddells Creek Bakery (The Lazy Baker). Orders are to be written on a brown paper bag with the student’s name and class (with monies inside). The orders are to be placed in the class lunch order tubs located in the classroom. The tubs are delivered to the bakery at 9.30am. They will then deliver the lunch orders back to the school by 12.50pm. Students are required to provide their own snack. The Lazy Baker Menu can be found on the website and/or picked up from the Communication Hub located at the front foyer.

Kitchen Garden Program
Our old canteen has been refurbished and is now a working kitchen for our Stephanie Alexander Kitchen Garden Program, an innovative approach to food education that encompasses most areas of the curriculum, currently operating out of the staff room with 3/4 classes.

Four staff members have trained to run this program hopefully with lots of volunteers. Students have the chance to learn about the planting, growing and harvesting of food crops, weather, season and environmental issues.

The classes in the kitchen are the culmination of the whole cycle of planting, growing and harvesting with the preparation and sharing of food. The program fits well into our integrated school curriculum and support our Victorian Curriculum learning standards.

We aim to educate the whole child and equip them not only with the skills of literacy and numeracy, but also with an awareness of the fragility of our earth, and a desire to care for themselves and the environment. The Kitchen Garden Program touches on all learning areas for primary children and provides a real life context. Look for updates in the newsletter and on the school’s website.
If your child has a medical condition, you need to inform the Principal and your child’s teacher.

If your child needs to take medication during school hours, you should talk with their teacher or Principal about necessary arrangements and provide written instructions for storing and administering the medication. Paracetamol or aspirin is not available at school.

School is not the right place for a sick child. A child who has been ill during the night or before school should remain home on that day. If your child has been absent from school, please send a note when the child returns. If your child is to be absent for a prolonged period, please phone the school and notify the Principal. We do not have the facilities to provide extended care for sick or injured children. Minor problems are dealt with in the sick bay and if warranted, a parent or the emergency contact person is notified. Sick children will be sent home. In emergency situations, an ambulance will be called.

Head Lice
RCPS have a policy for managing head lice. Detecting them early is the best way to avoid an outbreak because there is no guaranteed method of prevention. Regular checks of your child’s hair are recommended. Parent volunteers conduct head lice checks throughout the year. A permission note is sent out to all new students at the beginning of the year as parental consent is required before the check can occur. This consent will be entered onto the system to be used for the time that the student is enrolled at RCPS.

Allergies
You must let the Principal know if your child is allergic to certain foods, or if they have any other serious allergies.

Immunisation
When enrolling their child in RCPS, parents need to bring the child’s immunisation status certificate to the school. Children who are not immunised can still attend school, but must also present an immunisation status certificate. However, if an outbreak of an infectious disease occurs at the school, they will be sent home until the outbreak is over.

Anaphylaxis Policy
If your child has anaphylaxis, you must provide the school with the action plan (including a photo) developed by your child’s doctor, along with your child’s medication, including an EpiPen, EpiPen Junior or Anapen.

Asthma Policy
If your child has asthma, you need to inform the Principal and your child’s teacher. An Asthma plan and appropriate medication needs to be given to the school and updated every year. Asthma medicine will be held in the child’s classroom.

Primary School Nurse
Primary school nurses offer a service to all Prep students and their families and are part of a network of local health and support services. The school will provide you with a questionnaire to complete about your child’s health, development and wellbeing. This information will assist the nurse to undertake a health assessment of your Prep child and to provide you with follow-up information and advice if needed.

Illnesses And Infectious Diseases
Remember that infections spread rapidly at school. Please make sure that your child’s full immunisation history statement has been provided to the front office staff.

### Disease or Condition
<table>
<thead>
<tr>
<th>Disease or Condition</th>
<th>Exclusion of Cases</th>
<th>Exclusion of Contacts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chickenpox</td>
<td>Exclude until fully recovered or for at least 5 days after the eruption first appears. Note that some remaining scabs are not a reason for continued exclusion.</td>
<td>Any child with an immune deficiency (for example, leukaemia) or receiving chemotherapy should be excluded for their own protection. Otherwise not excluded.</td>
</tr>
<tr>
<td>Conjunctivitis (Acute infectious)</td>
<td>Exclude until discharge from eyes has ceased.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Diphtheria</td>
<td>Exclude until medical certificate of recovery is received following at least two negative throat swabs, the first not less than 24 hours after finishing a course of antibiotics and the other 48 hours later.</td>
<td>Exclude family/household contacts until cleared to return by the Secretary.</td>
</tr>
<tr>
<td>Hand, Foot and Mouth disease</td>
<td>Exclude until all blisters have dried.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Hepatitis A</td>
<td>Exclude until a medical certificate of recovery is received, but not before 7 days after the onset of jaundice or illness.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Impetigo (School Sores)</td>
<td>Exclude until appropriate treatment has commenced. Sores on exposed surfaces must be covered with a waterproof dressing.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Influenza and influenza like illnesses</td>
<td>Exclude until well.</td>
<td>Not excluded unless considered necessary by the Secretary.</td>
</tr>
<tr>
<td>Leprosy</td>
<td>Exclude until approval to return has been given by the Secretary.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Measles</td>
<td>Exclude until at least 4 days after the onset of rash. Immunised contacts not excluded. Unimmunised contacts should be excluded until 14 days after the first day of appearance of rash in the last case. If unimmunised contacts are vaccinated within 72 hours of their first contact with the first case, or received NHI within 144 hours of exposure, they may return to school.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Meningitis (bacteria)</td>
<td>Exclude until well.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Meningococcal infection</td>
<td>Exclude until adequate carrier eradication therapy has been completed.</td>
<td>Not excluded if receiving carrier eradication therapy.</td>
</tr>
<tr>
<td>Mumps</td>
<td>Exclude for 9 days or until swelling goes down (whichever is sooner).</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Ringworm, scabies, pediculosis (head lice)</td>
<td>Re-admit the day after appropriate treatment has commenced.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Rubella (German measles)</td>
<td>Exclude until fully recovered or for at least four days after the onset of rash.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Salmonella, Shigellosa</td>
<td>Exclude until there has not been a loose bowel motion for 24 hours.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Severe Acute Respiratory Syndrome (SARS)</td>
<td>Exclude until medical certificate of recovery is produced.</td>
<td>Not excluded unless considered necessary by the Secretary.</td>
</tr>
<tr>
<td>Streptococcal infection (including scarlet fever)</td>
<td>Exclude until the child has received antibiotic treatment for at least 24 hours and the child feels well.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Trachoma</td>
<td>Re-admit the day after appropriate treatment has commenced.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Tuberculosis</td>
<td>Exclude until receipt of a medical certificate from the treating physician stating that the child is not considered to be infectious.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Typhoid (including paralympheid fever)</td>
<td>Exclude until approval to return has been given by the Secretary.</td>
<td>Not excluded unless considered necessary by the Secretary.</td>
</tr>
<tr>
<td>Whooping cough</td>
<td>Exclude the child for 5 days after starting antibiotic treatment.</td>
<td>Exclude unimmunised household contacts aged less than 7 years and close child care contacts for 14 days after the last exposure to infection or until they have taken 5 days of a 10 day course of antibiotics.</td>
</tr>
<tr>
<td>Worms (Intestinal)</td>
<td>Exclude if diarrhoea present.</td>
<td>Not excluded.</td>
</tr>
</tbody>
</table>
RESOURCES

Out Of School Hours Care (OSHC)
The school runs a before school program and after school program to provide care for primary school aged children. The program offers a range of activities in a safe and convenient location. While there are fees for the program, the Commonwealth Government has assistance available to help with the cost of child care, through Centrelink childcare benefit and childcare rebate. There is a cancellation fee when permanent bookings are cancelled within 48 hour of the booking.

For further enquiries please email OSHP@riddellscreekps.vic.edu.au

Fees are:

Before School
- Long Session (7am - 8.45am) .......... $18.00
- Short Session (7.45am - 8.45am) ....... $16.00
- Cancelled Booking ....................... $16.00

After School
- Long Session (3.30pm - 6.30pm) ...... $21.00
- Short Session (3.30pm - 4.30pm) ...... $16.00
- Cancelled Booking ....................... $16.00 per child
- Late Fee (Per Minute) .................... $5

Student Banking
Should you desire, children are able to deposit into a Commonwealth Bank Account each Thursday morning. To open an account for your child/children please ask for forms at any Commonwealth Bank.

Working Bees
RCPS has regular working bees (usually once a term) which are organised by the Facilities Committee. The school sends out invitations to parents once a year asking for some time to help with general maintenance around the school. The school greatly appreciates this time as it is relied on for the smooth running and appearance of the school.

Homework & Home Reading
Homework helps students by complementing and reinforcing classroom learning, fostering good lifelong learning and study habits, and providing an opportunity for students to be responsible for their own learning. Homework is another opportunity for parents to participate in their child's education. Parents, in partnership with the school, should encourage their children to establish good homework patterns from early primary school. Reading is a very important part of your child's education and development. We recommend one on one reading every night with your child/children until they can read independently.

Visitors
All visitors other than drop off or pick up to the school must sign in and out of the Visitors Book, located on the counter at the front office. This is a legal requirement in case of an emergency.

Volunteers
Parents are encouraged to participate in their children's education. If you are able to assist please let your child's teacher know. All volunteers now need a Working with Children Check. To apply go online or forms are available at the Post Office.

Parent Volunteers & Fundraising
A form will be sent home early in the year so you can indicate your interests and availability.

Tips For Parents:
- Get involved
- Communicate regularly with your child's teacher
- Read the newsletter and other school notices
- Attend events and other special activities at school
- Help out with fundraising, excursions, sports days and other events
- Be involved with the School Council.

You Can Do It & KidsMatter
RCPS has been running the YCDI framework for the last ten years. You Can Do It is a school-home collaborative approach for developing the social and emotional capabilities of students of all ages. The five core social and emotional skills taught in a variety of ways in YCDI are: confidence, persistence, organisation, getting along and resilience.

YCDI helps students develop 12 positive Habits of the Mind (eg self-acceptance, high frustration tolerance, acceptance of others) and eliminate negative Habits of the Mind (eg self-depreciation, low frustration tolerance, lack of other acceptance) as well as teaches students how by changing their thinking, they can influence their emotions and behaviours.

RCPS implements the KidsMatter framework. KidsMatter is a flexible, whole-school approach to children's mental health and wellbeing for primary schools. It works both on its own and as an umbrella under which a school's existing programs can comfortably fit. KidsMatter provides the proven methods, tools and support to help schools, parents and carers, health services and the wider community nurture happy, balanced kids. There is strong evidence that KidsMatter also has benefits for children's learning.
SCHOOL PROCEDURES AND POLICIES

School App & Website
Please ensure you download our School App. It is available free, via the App Store for both iPhone and Android devices. The app is used to access and view current newsletters; to send absent notes; to view the school calendar; to access the Parent Welcome Booklet; and most importantly, for the school to be able to send important notifications to parents and carers (such as school closures on Code Red days). Please ensure you activate “push notifications”.

Our website address is riddellscreekps.vic.edu.au. The website contains copies of past and current newsletters; links to class blogs; access to past and present Riddell Roundup editions; school procedures and policies; and our calendar of events.

School Newsletters - The Riddell Wrap
Reading the Riddell Wrap is a good way to learn about what is happening at RCPS and activities that you and your child can become involved in. The newsletter reminds you about important dates, promotes student achievements and helps you to understand elements of teaching and learning. The newsletter is published every Thursday and is emailed to each family.

Several copies of the newsletter are kept at the Communication Hub in the front foyer.

Emergency Procedures: Fire Plan
Upon completion of the enrolment form, parents/guardians are required to list details of two alternative Emergency Contacts. In the case of an emergency, such as a fire, where we are unable to contact the parent/guardian, the listed Emergency Contact 1, or Emergency Contact 2 will be called.

Families should ensure that all contact information including home, work and mobile phone numbers are kept up to date.

In 2009 DEECD produced a Bushfire At Risk Register (BARR) which listed schools and children’s service facilities identified as being at the highest risk of bushfire which would pre-emptively close on days declared Code Red by the CFA in their Bureau of Meteorology region.

On CODE RED days DEECD has mandated that Riddells Creek Primary School will be closed.

On EXTREME and SEVERE days Riddells Creek Primary School will operate normally with before and after school care also operating normally.

On these high fire risk days it is imperative that parents/guardians decide whether students stay at home and implement their fire plan, or attend school. Provision will be made for students who attend school on extreme and severe days.

In case of local fire alert, parents/guardians choose whether students will be collected from school or remain in the care of RCPS. Collection of students must be done at the earliest possible time. ALL children should be collected from the Banksia Building, by a nominated adult.

In the event of a major fire the emergency services may close roads or areas, thereby preventing students and buses from travelling. If there is a fire risk in our area on the advice of the CFA, all buses will be held at Gisborne Secondary College. RCPS students will then be required to stay at school until the emergency has passed, or until provision has been made by Emergency Services and/or DEECD.

If a fire incident occurs after leaving Gisborne Secondary College, the buses will be directed to the closest safe area (RCPS has been nominated as a safe area for buses). They would be required to remain there until the fire emergency has passed and it is safe to travel.

On total fire ban days, parents/guardians should make sure that children who walk or ride to and from school are accompanied by an adult.

Any plans for excursions or camps on total fire ban days will be reviewed in relation to possible risk.

When a school is closed for bushfire, no staff will remain on site.

Custody And Access
It is very important that the Principal is advised of any custody or access orders that are in place. Copies of such orders must be kept by the School Office.

Attendance Policy/Absence Notification
In Victoria, education is compulsory for children aged between 6 and 16 years. Once enrolled in primary school, your child is expected to attend school every day of each term. It’s important that children develop regular attendance habits at an early age. Children who are regularly absent from school risk learning the basic building blocks in subjects, and this can lead to long-term learning difficulties. If your child is away from school for any reason, please send a note explaining the absence.

Parent/Teacher Interviews
While parents are welcome to have an interview with a teacher at any mutually convenient time, formal interviews on progress are held in late February and June.

The February interview is aimed at sharing knowledge and expectations between parents and teachers to ensure that schooling is happy and successful. Please provide the teacher with any background information about your child that may be relevant, such as health problems, speech difficulties, motor coordination or special interests. The June interview will be led by each student, showcasing their achievements and how they are progressing against the goals they have been set and areas for further and future development.

Student Reports
The student reports provide you with a clear picture of your child’s progress. Clearly written comments will tell you what your child knows and can do. Parents will receive annotated work samples over the course of each semester with a Victorian Curriculum summary twice per year.

Personal Possessions At School
Children are discouraged from bringing any expensive or electronic games or personal items to school. Our school insurance policy does not cover these items.

Playground Supervision
There are two teachers on yard duty at all times during recess and lunch. There is also a teacher on yard duty from 8:45am—9:00am and also in the afternoon from 3:30pm—3:45pm. Each day a teacher is rostered on to escort bus travellers to the designated bus pickup point.

Distance Education
There are times when children may need temporary access to education away from their home school. The Distance Education Centre Victoria (DECV), which is a DEECD school, can provide course materials in print or online. Children may require DECV when travelling around Australia or overseas; when parents or guardians have an overseas posting; when the student has a medical, social or emotional condition; or if the student is unable to attend school due to expulsion.

Money Sent To School
Should your child be required to bring money to school, please have it carefully sealed in an envelope and clearly labelled with your child’s name/s, grade/s and the purpose. All money is to be directed to the front office and placed in the slot at the front desk.

Photographs
Signed permission must be given if your child’s image is to be published anywhere such as in the newsletter, class blogs or on our website.

Permission Forms
Permission forms for any other activities must be signed and returned by the specified date. This information will be stored on our computer for the remainder of your child’s time at RCPS.
FINANCE

The Department of Education and Early Childhood Development has issued specific guidelines, which provide details of those materials and services which parents in general can be expected to pay. School Councils are responsible for developing and approving a school-level parent payment policy that is compliant with the Department’s policy.

There are three areas for which parents may reasonably be requested to make a payment or contribution:

A. Essential education items which parents/guardians pay the school to provide or may provide themselves, if appropriate. This includes a materials and requisites package at the beginning of the year and additional costs incurred during the year. For example, there will need to be payments for excursions and excursions. This year swimming will be in term 4 and it is expected that costs will be similar to this year, i.e. $105.00 per student. The Camps Sports and Excursion Fund (CSEF) provides payment for eligible students to attend camps, sports and excursions. Families holding a valid means-tested concession card or temporary foster parents are eligible to apply. Refer to www.education.vic.gov.au/csef for more information.

B. Optional extras which are offered on a user-pays basis and which parents/guardians may choose whether their child accesses or participates in for example, extracurricular programs or activities; school run performances and activities provided by outside specialists; school graduation; instrumental music tuition

C. Voluntary financial contributions which parents/guardians are invited to donate to the school for the purchase of up to date technology eg smart T.V.s.

School Council has approved the School Parent Payment (Section A) for 2017 to be $140 per student and is allocated to the following areas:-

1. **BOOK PACKS:**
The book pack covers the cost of books and materials that your child will need and use during 2017. By buying these packs in bulk through the school we obtain a discounted price, saving you GST and all students have access to the same type of materials. Each child will have an individual pack of supplies that have been specifically selected to support the learning needs of children at particular levels of school. An itemised book pack list will be available on request. There will be a display at the beginning of the year.

2. **SHARED MATERIALS:**
Each classroom requires a wide range of materials and requisites for shared use by your children in their classrooms: a range of different papers, pastes, other writing and drawing implements, children’s files, plastic pockets, classroom scissors etc.

3. **LEARNING TECHNOLOGY:**
The school has a major network system operating to all rooms in the school, providing internet, email and full computer network capabilities to all students. The school is committed to maintaining this program at a high level. There are netbooks and iPads available for classroom use. In 2017 we will continue to use the learning management system Canvas.

4. **PHOTOCOPIED MATERIALS:**
Each child will be supplied with photocopied learning materials and worksheets as required.

5. **RESOURCE MATERIALS:**
Materials and requisites for the Visual Arts program in the school, eg A range of papers/card, glues, tools, clay, construction resources, needles, threads, textiles etc.

Dictionaries, Text books, class sets and printed materials in lieu of textbooks.

**Book packs will be distributed to students who have paid on the first day of school by their Home Group teacher.**

### Section A Parent Payment $140 materials and requisites package is as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>P-6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Book pack</td>
<td>$40.00</td>
</tr>
<tr>
<td>Shared materials</td>
<td>$25.00</td>
</tr>
<tr>
<td>Learning technology including Canvas Subscription</td>
<td>$30.00</td>
</tr>
<tr>
<td>Resource materials including photocopied materials and Art</td>
<td>$45.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$140.00</strong></td>
</tr>
</tbody>
</table>

### Section B – Voluntary Contributions (per family)

Parents are invited to make a voluntary contribution to the purchase of up to date technology. **Total: $100.00 (or part thereof)**

**BOOK PACK METHODS OF PAYMENT:**

On receipt of payment at the office, book packs will be distributed to students who have paid.

- The full payment of $140 can be made at the school on:
  - Friday 27th January, 2017 9am – 4pm
  - Monday 30th January, 2017 9am – 4pm
  - Tuesday 31st January 2017 12pm – 4pm

Cash, cheque, credit card accepted or EFTPOS available. (No cash out). Cheques must be made payable to “Riddells Creek PS”. Credit Card Payments can also be taken over the phone on the above days (phone 5428 7277). Payment for all book packs and other materials will be required prior to distribution. The voluntary contribution may also be paid at this time.

The school makes every effort to keep the cost of items that need to be purchased at a minimum.

*Should you be experiencing financial hardship please speak to Kim Ryan (Principal) prior to distribution day to discuss possible support options and flexible payment arrangements. Any information about your financial circumstances will be kept strictly confidential. Payment for all book packs and other materials will be required prior to distribution. The voluntary contribution may also be paid at this time.*
ROOM LOCATIONS

Principal: Kim Ryan
Assistant Principal: Amelia Desormeaux
Business Manager: Cathy Calder
Support Staff: Edwina Williams
Flo Wallace

Banskia

BU1 Gr 2 Carmel Lakey
BU2 PREP / 1 James Federuk
BU3 PREP / 1 Tarryn Rymer
BU4 PREP / 1 Tillie Avery
BU5 PREP / 1 Erika Surdy
BU6 Gr 2 Gayle Ryan
BU7 PREP / 1 Sandra Stewart
READING RECOVERY Leanne Cordy

Melaleuca

MU1 Gr 3/4 Michelle Webb
MU2 Gr 3/4 Thomas Craven
MU3 Gr 3/4 Alysha Bourne
MU4 Gr 3/4 Nick Gibns
MU5 Gr 5/6 Stacey Scott & Kristin Vavallo
MU6 Gr 5/6 Matthew Knight
MU7 Gr 5/6 Jake Bovill
MU8 Gr 5/6 Patrice Dullard

ART / DESIGN Amelia Desormeaux
JAPANESE Erica Elliott
CULTURAL STUDIES Amanda Murray
LITERACY INTERVENTION Leanne Cordy
MUSIC Brigid Krohn
PE David Hughes
Whole School Production 2015 - “Peter Pan”

Our next Whole School Production will be this year.